

Editable PDF - Simply Complete, Save As & Email Saved Order Copy

1. Read Electrical Guidance For This Show [CLICK HERE](#)
2. View Example Electrical Positioning Diagram [CLICK HERE](#)
3. Read Terms of Provision of Electrical Services [CLICK HERE](#)
4. Select Required Fittings From The Items Provided Below

Early Rate Deadline: 5pm 7th October 2022

To Qualify For The Early Rate Moynes Must Be In Receipt Of This Order Form And 100% Remittance. Post the Early Rate Deadline Unpaid Pro Forma Invoices Will Be Cancelled and Reissued At The Higher Standard Rate.

Pre Show Order Deadline: 5pm 9th November

After The Deadline All New Orders Must Be Placed At The Moynes Service Desk In The Exhibition Hall. Site Orders Are Subject To A 20% Surcharge On The Standard Rates Shown Below. After The Pre Show Deadline Unpaid Standard Rate Orders Will Be Required To Re-order Onsite At The Site Surcharge Rate.

* Island Sites (4 open sides) & Stand Alone Stands will require an independent mains power supply. Prices quoted below do not apply to these stand types. Please contact us for a quotation

Important Electrical Information

Mains (Ceeform) Supplies are via Quotation Only
Exhibitors requiring Ceeform supplies for catering appliances including ovens are advised to request a mains duct plan for their stand space. Power cables cannot run across stand space. In the absence of a raised 40mm floor appliances must be positioned over a power duct. To request your stand duct plan email sara@moynes.co.uk

Electrical Positioning Plans

Positioning plans must be provided with all electrical orders. Charges apply for moving power sockets, light fittings and mains power cables onsite.

Contact Us












Please contact us if you have any questions relating to your electrical order.



+ 44 (0) 208 997 8596



info@moynes.co.uk

✓	Product	Product Specifications Includes Mandatory Testing Charge Usage Examples For Guidance Only - Exhibitors Are Responsible For Calculating Appliance Power Requirements	Quantity Required	Unit Price & Early Rate Deadline	Total
	500w Socket (2amps) 	<ul style="list-style-type: none"> • UK standard 3 pin socket • Suitable for 1 x LCD TV 2 x Laptops & 2 x Phone Chargers 		Early Rate £165.00 After 07/10/22 £198.00	
	1000w Socket (4amps) 	<ul style="list-style-type: none"> • UK standard 3 pin socket • Suitable for 2 x LCD TVs 2 x Laptops or small domestic coffee machine 		Early Rate £269.00 After 07/10/22 £322.00	
	2000w Socket (8amps) 	<ul style="list-style-type: none"> • UK standard 3 pin socket • Suitable for catering appliances, small coffee machines 		Early Rate £385.00 After 07/10/22 £462.00	
	3000w Socket (13amps) 	<ul style="list-style-type: none"> • UK standard 3 pin socket • Suitable for catering appliances, kettles, coffee machines • Suitable for water heaters 		Early Rate £499.00 After 07/10/22 £623.00	
	1000w Socket 24 HOUR POWER (4amps) 	<ul style="list-style-type: none"> • UK standard 3 pin socket • Power provided day and night until time exhibition closes • Suitable for small fridges 		Early Rate £299.00 After 07/10/22 £358.00	
	2000w Socket 24 HOUR POWER (8amps) 	<ul style="list-style-type: none"> • UK standard 3 pin socket • Power provided day and night until time exhibition closes • Suitable for medium fridges 		Early Rate £465.00 After 07/10/22 £558.00	
	3000w Socket 24 HOUR POWER (13amps) 	<ul style="list-style-type: none"> • UK standard 3 pin socket • Power provided day and night • Suitable for high wattage appliances requiring 24hr power 		Early Rate £645.00 After 07/10/22 £774.00	
	Light Track 3 x LED Spotlights 	<ul style="list-style-type: none"> • Shell Scheme stands only • Recommended 3 x Spotlights per 12m2 • Standard positioning behind Nameboard Fascia 		Early Rate £135.00 After 07/10/22 £16200	
	1 x LED Spotlight 	<ul style="list-style-type: none"> • Shell Scheme stands only • Standard positioning behind Nameboard Fascia • Provides bright flood of light 		Early Rate £70.00 After 07/10/22 £84.00	
	Long Arm LED Spotlight White 	<ul style="list-style-type: none"> • Shell Scheme stands only • Fixed to top of panel wall. Light shines down 		Early Rate £79.00 After 07/10/22 £94.00	
	Long Arm LED Spotlight Aluminium 	<ul style="list-style-type: none"> • Shell Scheme stands only • Fixed to top of panel wall. Light shines down 		Early Rate £90.00 After 07/10/22 £98.00	

1. Calculate the Size of Sockets Required

Sockets are provided **as 500w (2amp) 1000w (4amp) 2000w (8amp) & 3000w (12amp)**.

The power required by your appliance can be obtained from the manufacturer, hirer or via a rating plate found the appliance. You will require this information to know what size of socket to order. Where multiple appliances (max 4) are being plugged into one socket via an extension lead you require the combined power usage. – which cannot exceed 3000w (12amps)

Caterers should allow for start up power required for appliances with heating elements.

Appliances such as refrigeration units which require 24 hour power should order either the 1000w, 2000w socket or 3000w on 24 hour power. Power will remain on to these sockets overnight.

Important Note:

Should insufficient power be ordered the fuse box on your stand will terminate power to your supply and that of surrounding stands. Should it become apparent that insufficient power has been ordered exhibitors will have the opportunity to purchase additional power at the 20% site surcharge rate. To avoid power termination issues arising onsite, which cause huge inconvenience to all exhibitors,

PLEASE ORDER THE CORRECT AMOUNT OF POWER

2. Socket / Power Distribution Rules – Extension Leads

Maximum 4 Way (4 sockets) with a cable length not exceeding 2 metres.

1 x Extension Lead is permitted per power socket ordered. Daisy chaining (extension lead to extension lead) is not permitted

Total wattage of appliances plugged into the Extension Lead should not exceed the socket power size ordered

Extension Lead cables must not create a trip hazard.

Drum, reel extension leads are not permitted

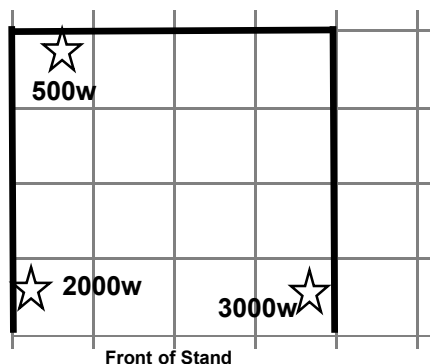
Venue electrical operatives and Moyne electricians reserve the right to remove any extension leads contravening regulations



3. Positioning Diagrams

Sockets are positioned on stand walls.

Please provide the required socket positions on the Electrical Positioning Diagram. Sockets which require repositioning onsite are charged at £27.00 + vat per socket.



Example Positioning
4 x 4 Shell Scheme Stand
Each square = 1m

4. Appliances

Appliances must be provided in good working order with a current PAT certificate.

Faulty appliances will cause the power to terminate at the stand protection box.

Moyne reserve the right to confiscate faulty equipment for the duration of the show open period.

To avoid power complications arising on the opening morning of the show all catering appliances should arrive at the venue and be operational on **Friday 11th November**

Moyne are happy to provide advice on power requirements however it is ultimately the responsibility of the exhibitor to ensure that sufficient power has been ordered and that all equipment conforms to British Standards

Questions regarding power supplies should be emailed to Sara Binns sara@moyne.co.uk

Your Order Confirmation & Payment Details		Total £
1. From The Selections Made Please Calculate The Total Price Of Your Order Upon receipt your order will be verified by our Customer Service Team. Should we have any questions on the order placed you will be contacted, via email, prior to payment being taken. We offer two payment methods: Card Payment & Bank Transfer		
2. Add UK VAT @ 20% To Your Order Companies based outside the UK are required to pay UK VAT on Trade Fair products and services. For further information on UK VAT rules and applying for a UK VAT refund please visit the UK Government website links below. https://www.gov.uk/guidance/refunds-of-uk-vat-for-non-uk-businesses-or-eu-vat-for-uk-businesses https://www.gov.uk/government/publications/vat-application-for-vat-refund-by-a-business-person-not-established-in-the-community-vat65a By placing an order with Moyne Events Limited your purchase is subject to our Terms and Conditions of Sale. To view Terms CLICK HERE .		
4. Provide Invoice & Contact Details		3. Calculate Order Total (inclusive of UK VAT@ 20%)
Invoice Company Name		
Stand Number		
Invoice Address		
Invoice Address		
Postcode		
Country		
Contact Name		
Contact Email		

5. Payment Details

✓	Payment Type
	Visa Debit
	Visa Credit
	Mastercard
	Amex
	Bank Transfer
	<ul style="list-style-type: none"> Exhibitors Are Responsible For ALL Bank Charges.

6. Card Details

Card Number	
Expiry Month	
Expiry Year	
3 Digit Security Code (CSC)	



Card Details can be provided by calling Moyne
 T: +44(0)208 997 8596 * Please note that we are unable to schedule calls to collect card details. Please submit this Order Form for processing 24 hours in advance of calling with card details.

Important Payment Information

- 100% remittance is required with all orders
- Payment must be received, for items where an Early Booking Rate is specified (Electrical Services & Banners) by 5pm on the date the Early Booking Rate expires. Should payment not be received by the deadline the order will be cancelled and reissued at the higher Standard Rate. Exhibitors who require Moyne to register as a supplier or raise internal Pro Forma requests should leave at least 3 working days for this process to be completed prior to any deadlines.
- Orders are confirmed, upon receipt of payment, via a VAT Invoice. Exhibitors requesting payment via Bank Transfer will receive a Pro Forma invoice including our Bank Details. Exhibitors are responsible for ALL bank charges.
- Upon receipt of payment a VAT invoice will be issued. Our VAT Invoice is your confirmation that your order has been successfully processed.
- Deadlines for order confirmation and payment are issued to ensure sufficient time to fulfil the order. Should payment deadlines be missed Moyne cannot guarantee that the order will be fulfilled.
- 20% surcharges are applicable to electrical and furniture items ordered onsite. To avoid surcharges please pre book these items

Customer Service & Accounts Contact:

Della Scimia T: +44 (0) 208 997 8596 E: della@moyne.co.uk

Before Closing This Order Form Remember To Save As.. Into Your Files And Return Your Saved Copy To info@moyne.co.uk

Proceed To Standfitting & Electrical Positioning Diagram



Electrical & Standfitting Example Positioning Diagram

Positioning Diagram Guidance

- Using the example diagram and notes provided below, provide a positioning diagram of your stand space on the following page.
- Your layout plan should be completed (hand drawn is fine) scanned or photographed and returned to us together with your Order Form.
- Positioning of furniture items is not required. Furniture is delivered to the stand but not set out. We advise that your diagram is used to ensure your planning allows for furniture within the stand space. Remember to factor in people space!
- Heavy items such as Bespoke Counters, due to weight, will be positioned on your behalf so please provide required positioning. If at any time you require assistance moving our hired items onsite please go to the Moyne Service Desk.
- Take into consideration that power cables are not permitted to run across stand floor space. Appliances requiring power are best positioned against stand walls. Read our [Electrical Guidance](#)
- To provide the correct orientation of the stand refer to the show floorplan for surrounding stands. To request a copy of the latest floorplan email info@moyne.co.uk
- Remember to take a copy of your plan to the show

Need Advice? Contact Us info@moyne.co.uk or t: +44 (0) 208 997 8596

Important Installation Information

- Electrical supplies, graphics and standfitting items are installed prior to your arrival at the show. It is therefore essential that the correct positioning is provided. Charges apply for moving items onsite.
- To avoid damage to products i.e. graphics and standfitting items, it may not be possible to reinstall items if incorrect or no positioning has been provided.

Scale of Charges For Repositioning Items Onsite: (Payable in advance via the Moyne Service Desk)

- Electrical Sockets & Light Fittings: £27.00 + VAT per item reinstalled
- Standfitting Items i.e. shelves, hanging rails, store rooms: £30.00 + VAT per item reinstalled

Item Positioning Key

Electrical Orders	Reference	Standfitting Orders	Reference
Socket	✕	Graphics Panel / Fabric Wall / Lightbox / Other	G1 G2 G3 G4 G5 etc
Light Track inc 3 x spotlights	—○—○—○—	Store Room	Draw Position
Spotlight	○	Store Room Door	Door
Fluorescent Fitting	△	Shelf Flat, Sloping & Hanging Rail	—
Mains Power Supply	M	Counter	□

Example Stand Layout Plan

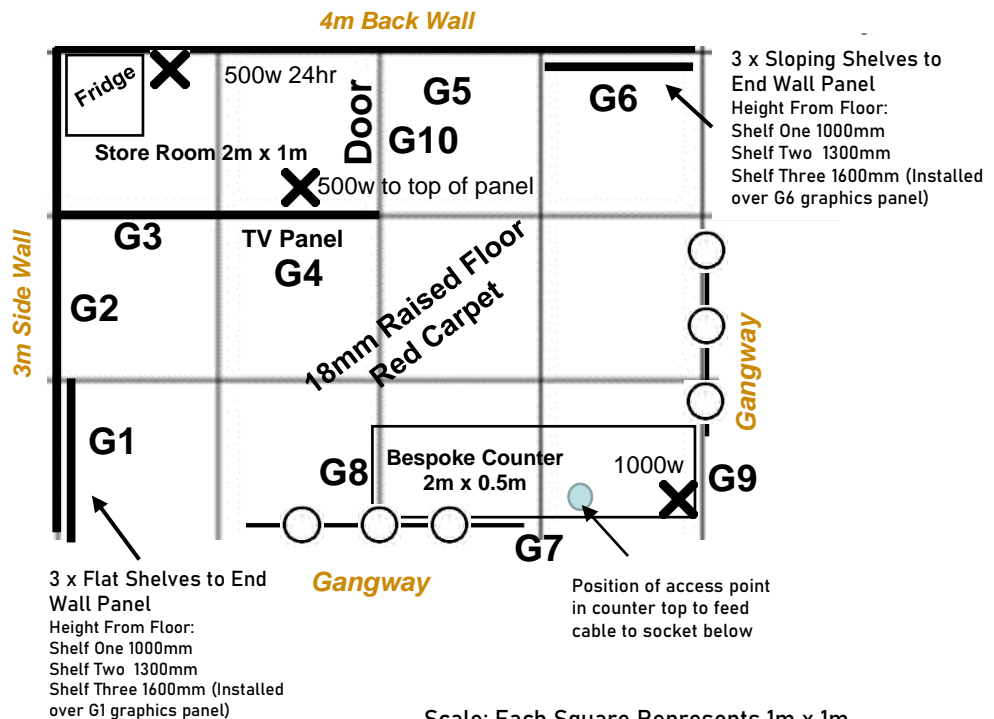
Example Stand Configuration: 4m x 3m Stand = 12m² With 2 Open Sides With 2m x 1m Store Room

Example Stand Orders

- G1 – G6 = 6 x Foamex Graphics Panels
- G7 – Counter Front Graphic
- G8 & G9 – Counter Side Graphics
- G10 Storeroom Door Graphics Package
- Bespoke Counter 2m x 0,5m
- Store Room 2m Wide x 1m Deep – With Door to the End
- 3 x 1m Sloping Shelves
- 2 x Light Tracks inc 3 x Spotlights
- 1 x 500w 24hr Socket (Fridge)
- 1 x 500w Socket (TV) at height
- 1 x 1000w Socket – installed to front fascia support pole.
- Access hole cut to counter side to plug in under counter extension lead
- 3 x Flat Display Shelves
- 1 x TV Panel for TV
- 1 x 46" TV
- 18mm Raised Floor Red Cord Carpet

Further Guidance

- To avoid confusion please avoid noting anything on your plan that has not been ordered via Moyne
- Provide notes where necessary. More information is better than too little information!



Scale: Each Square Represents 1m x 1m

Exhibition	Vegfest 2022
Company Name	
Stand Number	
Shell or Space?	

Electrical & Standfitting Positioning Diagram

Your layout plan should be completed electronically via PDF edit software OR printed off and hand drawn then either scanned or photographed and returned to info@moyne.co.uk together with your Express Order Form.

Important:
 Electrical supplies, graphics and standfitting items are installed prior to your arrival at the show. It is therefore essential that the correct positioning is provided. Charges apply for moving items onsite. To avoid damage to products i.e. graphics, it may not be possible to reinstall items if incorrect positioning has been provided.

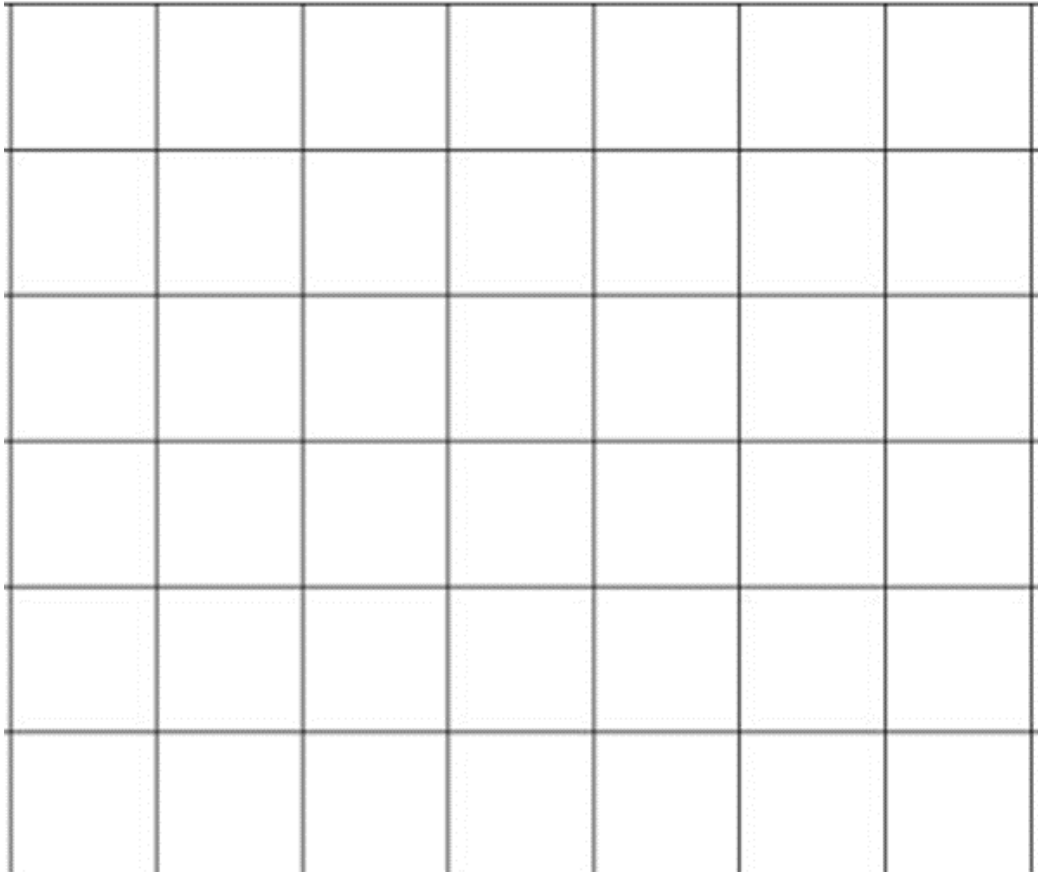
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Item Positioning Key

Electrical Orders	Reference
Socket	✕
Light Track inc 3 x Spotlights	○—○—○.
Spotlight	○
Fluorescent Fitting	△
Mains Power Supply	M

Standfitting Orders	Reference
Graphics Panel / Fabric Wall / Lightbox / Other	G1 G2 G3 G4 G5
Store Room	Draw Position
Store Room Door	Door
Shelf Flat, Sloping & Hanging Rail	—
Bespoke Counter	□

Scale: Each Square Represents 1m x 1m



- 1a. In placing a client order with Moyne Live Limited (Moyne) the client accepts, with no reservations, that these Terms & Conditions of business take the place of any other document, prior written or oral; agreement, as well as the client's terms & conditions of purchase or hire.
- 1b. Moyne's Terms & Conditions of business can only be amended in writing.
- 1c. The contract will be interpreted and applied in accordance with English Law and the parties to the contract agree to submit to the exclusive jurisdiction of the English Courts.
- 2a. Except where stated, Moyne's Terms & Conditions of business for the placing of client's orders, their variation and cancellation, will apply to pre payment order forms, site orders and electronic sales orders.
- 2b. In the event that you cancel an order, even if only advised orally, you will be liable for any work put in hand in order to meet the timescales necessary to complete work to the deadlines of the event for which the work is intended.
- 2c. Acceptance of a client order will be conditional on timing and on stock availability. Moyne reserves the right to supply in lieu and in place of the equipment ordered, any similar equipment fit for the general purpose of the required items of equipment or service.
- 2d. In the event of cancellation of a client order by a client, the client will pay to Moyne the labour and material costs of any work undertaken by Moyne in order to fulfill the client order, at Moyne's fully costed rates.
- 2e. In the event that a client order is cancelled 14 working days prior to build up of event they will be entitled to a 100% refund less administrative costs.
- 2f. In the event that a client order is cancelled less than 14 working days prior to build the client will be charged 100%.
- 2g. If for any reason the exhibitor withdraws from the exhibition or the exhibition is cancelled or postponed less than 14 working days prior to build up of show the client will be charged 100%.
- 2h. Any client order placed on site will be charged at the surcharged price as detailed in the exhibitor manual or as detailed on any prepayment order form.
- 3a. All prices are exclusive of VAT.
- 3b. Where a client wishes to amend a client order after work has started on site, the client will be charged in accordance with the terms set out below, for changed client orders. Moyne will only proceed to make any change after a on site order has been signed by the client's representative.
- 4a. It is the duty of the hirer to provide at such event or exhibition, a duly authorized representative to accept the furnishings and to give written receipt. If the hirer fails to provide for this, he will not be permitted to dispute subsequently the facts of the delivery and be deemed to have accepted the delivery and these conditions.
- 4b. In the event of non delivery or if the client is not satisfied that the goods or services that have been ordered are delivered in conformity to the Quotation then a member of the Moyne site team must be notified before the open period of the event. If the client is not satisfied with the remedial action taken by Moyne, the matter should be addressed with the senior member of the Moyne site team.
- 4c. In the event of a dispute that cannot be resolved on site, the client will submit their complaint in writing to Moyne within seven days of the opening of the event. Moyne will consider the complaint and respond to the client within 10 working days.
- 4d. No complaint will be addressed unless it has been brought to the attention of Moyne's team on site before the open period of the event and a docket has been provided by the Service Desk detailing the complaint before the open period of the event.
- 4e. If, after return, apparently malfunctioning products are found by Moyne to be to specification and fully operational, then the client will be charged for Moyne's costs in recovering and replacing the item with all costs calculated at the Moyne fully costed rate.
- 4f. Once the contract is complete, the client will not be able to claim "force majeure" or an act of God against Moyne, as Moyne will be considered to have performed its contractual obligations.

This extract of Moyne's Terms of Business summarises the principal matters relating to the provision of shell scheme fittings, electrical services, furniture hire, floor coverings and custom build stands. At all times Moyne Live Limited's full Terms of Business will apply and this extract is for the client's convenience. A copy of the full Terms can be obtained by calling our offices.

Moyne Live Limited may on occasion sub contract services from a third party supplier. In the event of any dispute Moyne Live Limited will be responsible under the terms and conditions provided above for managing the dispute process and where required providing a refund. Please note the following which is applicable to all items purchased or hired from Moyne:

Refund

Issues with regard to product delivery, product installation or any other factor that means that there is less than 100% satisfaction with the product(s) supplied MUST be brought to the attention of the Moyne Service Desk staff or Moyne Show Manager **PRIOR TO THE OPENING OF THE SHOW**. Moyne will not consider requests for compensation after the show without a record of the issue being addressed before show opening.

5. Our quoted prices are based on the current costs of materials and labour. We reserve the right to pass on any increase in same, which occur prior to the completion of any work.
6. We do not accept liability for damage to property or goods caused as a result of equipment not provided by Moyne but sourced from a third party.
7. We do not exclude our liability in respect of death or personal injury resulting from negligence by ourselves (but not subcontractors, if any).
8. We do not exclude our liability for loss or damage to exhibits or property of the customer where it has been caused by our negligence, provided that a claim is made within 14 days of the problem being brought to our attention.
9. We reserve the right to charge the customer for any additional costs incurred by works carried out in accordance with a request from any health or safety organisation.

PAYMENT

- 10a. Unless otherwise agreed, all client orders for items ordered from pre payment forms must be accompanied by full payment.
- b. In the event of non payment within the terms detailed on our order form Moyne reserve the right to withhold the goods or services that have been ordered.
- c. In the event of late payment, with reference to the terms detailed on Moyne's order form, Moyne reserves the right to charge interest of 3% p.a. over the NATWEST base rate until paid.
11. Save as expressly provided in all these Terms & Conditions, the client shall indemnify Moyne against all actions, claims and demands whatsoever arising from any loss or damage of whatsoever nature suffered by any party as a result of its conduct in completing the contract or complying with any event or site conditions.
12. The client will be responsible for the safety of Moyne's property throughout the duration of the event and will be responsible for any damage for Moyne's property caused by the actions of the client or its customers.
13. Moyne provides all goods, including complete stand structures on hire only and the client undertakes:
 - a. To use the equipment in accordance with its usual purpose, to do nothing nor allow anything to be done that could lead to its damage or its disappearance, to give it the normal maintenance required, to keep it and to return it in good working order and clean, and to respect Moyne's particular recommendations, specific advice for use, and appropriate warnings which it acknowledges having read notably in these Terms & Conditions, the specifications sheets, and/or the documents that were handed over to it on delivery.
 - b. Not to carry out any modification or repair to Moyne's property, however small.
 - c. Not to nail, apply adhesive or paint, or damage Moyne's property in any way without Moyne's agreement or the express permission as set out in the exhibitor manual for the event.
 - d. To allow any of Moyne's representatives or persons authorized by the latter, unrestricted access to the equipment installed for the purposes of maintenance and to take any necessary steps to make their mission easier.
 - e. To return goods to Moyne free of any object.
 - f. To be responsible for any electrical item connected to a socket or mains connections installed by Moyne and to accept full responsibility and all consequential costs resulting from the connection of a faulty or inappropriate electrical item connected to a socket or mains connection installed by Moyne.
 - g. To pay Moyne the cost of repair or replacement (as appropriate) for any item damaged whilst in the care of the client however caused.
14. All goods, materials, plant or machinery supplied by Moyne, shall be on hire unless otherwise stated. The period of hire will be the duration of the event unless otherwise stated. Moyne shall enter the site to collect and to remove its property as soon as permitted after the end of the open period.

Provision of Electrical Services Terms & Conditions

- Moyme are the appointed Official Electrical Contractor for this event and an Approved Venue Electrical Contractor.
- Moyme are the sole point of contact for placing electrical orders and payment for electrical orders.
- Moyme will submit, to the event Organisers, the required Health & Safety documentation and Insurance for the event electrical installation.
- All installations are made in accordance with eGuide Regulations and IEE Wiring Regulations 17th Edition.
- The Electrical Supply is of a Temporary Nature.
- Electrical Fittings are provided on three tariffs, Early Booking, Standard & Site, with specified deadlines. These tariffs correspond with deadlines and surcharges made by the venue for the submission of our phased stand power orders. For this reason the deadlines and tariffs set out in our Order Forms are non negotiable irrespective of when an exhibitor has booked into the exhibition.
- Every effort will be made to provide uninterrupted power supply. However no liability will be accepted by Moyme for consequential loss or damage due to power failure.
- Completion of an Electrical Order Form or Organiser's order does not bind Moyme to provide a supply.
- Computer equipment or computer programmed equipment may be affected by voltage variations / fluctuations / spikes. Moyme is not liable for any damage to electronic or computer failure / damage.
- Wiring of exhibitor's electrical fittings is not included in the power supply charge. Our engineers may be able to undertake these works subject to a separate cost and pre payment. Wiring services are at the discretion of the show Electrical Foreman and no liability can be accepted by Moyme for subsequent operational issues or damage. We advise that all equipment is brought to the event tested and in working order.
- There shall be no interference with the electrical installation once supplied. Only Moyme's electricians are authorised to manage electrical installations.
- Machinery mains are solely for industrial machines that are exhibited or displayed on individual stands. Normal power cannot be wired to any machinery supplies.
- Structural metallic parts which are accessible from within the stand, vehicle, wagon, caravan, or container shall be connected through the main protective bonding conductors to the main earth terminal within the unit. This applies to any hanging rig or structure whether out of reach or not. The minimum size conductor used is 6mm, as per the eGuide. Moyme can provide protective equipotential bonding at a charge of £55.00 + vat per item installation.
- Space Only Stand Contractors undertaking their own wiring must complete a certificate for this work. The wiring must conform to BS7671: 2008 IEE Wiring Regulation 17th Edition Part 7 Special Installations and Locations, 705,711, 717. Electrical Test and Completion Certificates must be issued prior to energizing the supply. The installation shall be confined to the Trade Stand / Space where each supply is terminated.
- Moyme will provide open hours standby for sockets & light fittings ordered via Moyme. Standby services are not provided for exhibitors own light fittings or electrical wiring undertaken by independent contractors.
- Moyme open period Standby Electricians are contactable via the show Organisers Office or via the Moyme offsite office t: +44 (0) 208 997 8596.
- During the open period, power will be switched on and off daily; this is usually half an hour before and after the exhibition opens and closes respectively, any additional time will be charged accordingly.
- 24 hour power supplies will be switched off half an hour before the start of an exhibition and off at the close of the last day of the exhibition open period.
- Moyme cannot accept responsibility for loss of 24 hour power.
- Lighting is not allowed on a 24 hour main supply.
- If exhibitors are ordering a socket so as to be able to supply their own lighting arrangement(s), then in accordance with the regulations, the maximum power rating of any single lighting circuit is 1000W (1kW), so if, for example, they have 3kW of lighting on their stand, they would need to order 3 x 1kW sockets for this arrangement.
- Moyme will provide advice on power usage however it is ultimately the responsibility of the exhibitor to ensure that power usage is calculated correctly and the correct size of socket is ordered. Moyme are not liable for any power upgrades required.
- Any electrical appliance connected to a socket must have been tested by a competent person before it is plugged in and energised. The responsibility for ensuring this testing is carried out is that of the person, or persons, responsible for bringing the equipment to the exhibition hall. Moyme provide a PAT test on site at £20.00 + vat per item tested. This can be booked via the Moyme Service Desk in the exhibition hall.
- Equipment or appliances connected to power socket outlets must be safe, in good condition and designed for purpose only.
- Temporary Supplies, whether 13 amp socket outlet or main supply, will only be used for the following: 1. Charging of battery-powered tools, saws, working lights and similar. 2. Testing of single items on the floor that have not been installed or are part of an installation such as a light fitting, iron, Hoover, etc. Any item with a plug top must have a valid PAT certificate. Any temporary supply ordered will be taken out or de-energised before the event opens. To order Temporary Supplies please contact us.
- Temporary supplies **MUST NOT BE USED** for the following: to power installed electrical systems or part systems on a stand or rig. to power a stand's own fuse board. a water boiler or kettle.
- Timings - We do not provide a specific time for power to be live on exhibitor's stands. Moyme will endeavour to have shell scheme electrical fittings installed at the time of exhibitor access, however the power supply going live to shell scheme blocks and space only stands is subject to all installations being completed in the block (shell and space) and subsequent testing and energisation of the power supply to each mains power supply by the venue.
- Charges apply for the movement of electrical sockets and light fittings that have not submitted a positioning instruction or for amended positioning. Payment should be made in advance of work commencing via the Moyme Service Desk.
- Charges apply for the movement of mains supplies and any electrical fittings that have been connected to the supply. Mains supplies will be moved only when Moyme deem that it is necessary and viable to do so. Payment must be made in advance via the Moyme Service Desk.
- Extension lead to extension lead (daisy chaining) is not permitted. Extension leads must conform to regulations of maximum 4 way with 2m cable. Reel / Drum extension leads are not permitted. Only one suitable 13 amp rated multi way socket (extension lead) with a maximum of 2 meter flexible cable shall be connected to a power socket outlet.
- Cables are not permitted to run under floorcoverings or 18mm raised floors.
- Moyme are not permitted to make electrical installations or have ladders on the show floor once the event has opened. To allow for sufficient time to install new orders on opening morning the Moyme Service Desk will close for new order payment 30 minutes prior to show opening. Should the exhibitor require the order after this time it will be installed after the show has closed (end of Day One).
- Moyme reserve the right to terminate power to any stand deemed to be unsafe.
- Failure to comply with the above conditions may, at Moyme's discretion, cause the supply of electricity to be withdrawn.

For further clarification relating to the installation of electrical services and regulations in force for this show please read the eGuide:

https://www.aev.org.uk/_media/eGuide/Sectional%20Downloads/Electrical-landTeGuide-August-2019-sub-section.pdf